Food Bank of the Rockies
Technical Capacity Building Application

The Food Bank of the Rockies has secured funding to support hunger-relief partners with upgrading and purchasing new technology. **The funds are specifically available for partners interested in implementing the Service Insights software, Link2Feed.** Organizations must be affiliated with the Food Bank of the Rockies or Food Bank of the Rockies' Western Slope Distribution Center. Your organization can apply for funding to help cover costs of tablets, computers, expanded internet or WiFi needed for client intake using Link2Feed.

Maximum allotment per organization is $3,000.

Applications are processed on a first come, first serve basis until funding is exhausted.
Final application deadline is May 1, 2022

Eligibility

To apply, your hunger-relief program must:
- Be a hunger-relief partner from the Food Bank of the Rockies or Food Bank of the Rockies of the Western Slope service area.
- Be an active program in compliance with all Food Bank of the Rockies guidelines and be in good standing.
- Be willing to implement and consistently utilize the Service Insights platform, Link2Feed.
- Attend training or have recently attended training to implement Link2Feed.
- Priority will be placed on TEFAP agencies ready to implement Link2Feed.
- Limit one application per location.

Application Details
- Applications, including all required attachments, must be emailed to L2F@foodbankrockies.org.
- Applications are processed on a first come, first serve basis until funds are exhausted. TEFAP partners will have priority. Final deadline is May 1, 2022.
- Hunger-relief partners who are awarded equipment will be contacted by Food Bank of the Rockies to make necessary arrangements for purchase and receipt of the equipment.

Application Requirements
Please follow all requirements exactly. Your application must:
- Be **TYPED (no handwritten applications will be reviewed)** – fillable PDF has been provided.

- Include all requested attachments.

- Emailed/Mailed/Delivered to:

> **Tech Capacity Building Program c/o Programs Department**
> **Food Bank of the Rockies**
> **ATTN: Zia O'Neill**
> **10700 E. 45th Ave.**
> **Denver, CO 80239**
> **Email: L2F@foodbankrockies.org**

Food Bank of the Rockies
Technical Capacity Building Application

Complete Application Packet must include:

- Introductory Cover Letter, to include:
    - Name of your organization
    - Equipment or other technology you are requesting
    - One to two paragraphs describing your organization or program
- Application Page
- Specifications for the equipment being requested (i.e. print out of online shopping page)
- If requesting internet connectivity equipment (Wi-Fi router, Hot Spot, etc), please include information about your internet service provider to ensure compatibility.

If you have any questions regarding your application, please contact:

Zia O'Neill: 720.715.7725 or L2F@foodbankrockies.org

Food Bank of the Rockies
Technical Capacity Building Application 2021

Organization Name:

Program Name (if different):

Address:

City, State:

Primary Contact Person (Person completing this application)**:**

Primary Contact Daytime Phone Number:

Primary Contact Email:

Days & Times of Food Distribution:

How many times <u>per week and per month</u> do you distribute food?

Which Programs are you participating in (check all that apply)?
Partner Support   TEFAP   Evergreen Boxes (CSFP)

Kids Cafe – Afterschool or Summer Meals   Totes of Hope

Total number of unduplicated* individuals served per month?

*Unduplicated = count each person you serve once, regardless of the number of times per month they are served.

How long has your organization been a Food Bank of the Rockies partner?

What is your current method for tracking clients served at each distribution?

When is your goal date to implement Link2Feed?

What is your annual budget for technology (include equipment and internet service)?

What are you requesting? (check all that apply)
    Laptop - quantity   **Tablet - quantity**

    Internet connectivity (Wi-Fi, Hotspot)
Other:

(Include a print out of the specifications & vendor information for the item(s) you are requesting and include a summary on the request detail on the following pages)

Which internet provider do you currently use?

Is the requested equipment replacing current equipment: Yes ☐   **No** ☐

Person preparing this application (typed signatures represents actual signatures)	**Date**
Chairperson, Board of Directors *or* **Food Program/Organization Director**	**Date**

Outline the estimated costs for items to be included in this request

Item	Amount (include total amount)
Equipment	
Laptops (Quantity _____)	$
Tablets (Quantity _____)	$
Mouse, Keyboard (Quantity _____)	$
WiFi Equipment	$
Hot Spot Device (Quantity _____)	$
Other not included above (specify)	$
Other not included above (specify)	$
Total Amount of the Request	$

Technical Capacity Building Equipment

*These are suggested/recommended tech capacity building equipment options. They do not represent what will be purchased – this is based on availability at the time of purchase. Your organization may submit request for any equipment of your choosing.

Computers/ Laptops	Description	Specifications
	Dell Latitude 3520 Laptop $759.14	15.6" screen 8 GB DDR4 Ram / 256 GB Opal Encrypted Solid State Drive (SSD). Corei511357 WiFi or Ethernet compatible
	HP 250 G8 $607.03	15.6" screen Memory: 8GB, 8GBx1, DDR4, 2666MHz Core i3 1005G1 WiFi or Ethernet compatible
	Dell E2216HV LED Monitor $183.34	22" screen Full HD (1080p)
	Dell OptiPlex 3080 $799.98	Core i5 10505 3.2 GHz 8 GB RAM HDD 1 TB

Tablets	Description	Specifications
	Samsung A7 $242.24 for 64 GB	10.4" screen Operates using WiFI Additional accessories available: 　　Keyboard 　　Case 　　Screen Protector
	Microsoft Surface Go 2 $436.04 for 64 GB	10.5" screen Operates using WiFi Additional accessories available: 　　Keyboard 　　Case 　　Screen Protector
	iPad Air $573.63 for 64 GB	10.9" screen WiFi and Cellular Additional accessories available: 　　Keyboard 　　Case 　　Screen Protector
WiFi Hot Spots	**Description**	**Specifications**
	Verizon Jetpack MiFi Device $199.99 plus $35 activation fee	Mobile hotspot enables WiFi through connecting to cell phone towers Allows up to 15 devices to be connected, range of 50 feet

Your organization has read the descriptions and specifications of all requested equipment and ensure that any requested equipment will work with existing internet connectivity in your facility. Your organization will assume any financial or time responsibilities involved in making any exchanges or returns after the equipment has been delivered.

Person preparing this application   **(typed signatures represents actual signatures)**   **Date**

Chairperson, Board of Directors *or* Food Program/Organization Director   **Date**